



COURTESY FOR KIDS

Etiquette for Children Ages 5-10

INSTRUCTOR GUIDE



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INSTRUCTOR NOTES

These materials have been organized to fit five full days of Courtesy Camp. The lessons, combined with the exercises and suggested activities, are sufficient to fill 6.5-7.5 hours for each of five days.

The materials are designed to be suitable (with Instructor's discretion) for participants ages 5-10. Depending on the age of your group, you will need to adapt activities. We suggest offering two camps- one for ages 5-7 and one for ages 8-10, this makes adjusting tone and activities much easier. You will also have to consider the gender mix of your group and adapt activities accordingly.

Some of the content is based on the In Good Company "Courtesy for Participants" series of books. We suggest that Instructors gather as many other books, games, videos, craft ideas, or songs etc on manners, respect, courtesy and other topics. Be sure to choose age-appropriate materials and try to pick current popular characters and television or story personalities that the participant can relate to.

Typically participants at ages 5-6 have an attention span of about 20 minutes. This span increases to 30-40 minutes for older participants. We suggest that Instructors give frequent breaks and break activities and lessons up into chunks. You are also encouraged to give participants some free time just to play or read and enjoy each other's company.

Each lesson corresponds to a day of camp and begins with a listing of the topics you will cover. Instructors may easily cut and paste portions of each day to create shorter sessions or offer half-day or one-day camps. We encourage Instructors to read through the entire guide to get an overview of the content and see how all the materials fit together. If you will offer a full five-day camp, it is best to begin with the content on Day 1 and progress, in order, through to Day 5.

Regarding the workbook, we suggest that prior to each day Instructors copy only the pages required for that day and then distribute each day, rather than print the book in its entirety. Some of the exercises require cutting and pasting so double-sided copies won't always work.

If you have questions or comments about this guide or if you have suggestions for content, crafts, or ideas that you would like to see included in another version of this material, please visit us at info@thecivilitygroup.com.

If you found this guide and corresponding workbook useful, you might also enjoy the Macaroni and Please package of 30- ten minute manners lessons, and/or the Mad About Manners materials

***RELATED ISSUES- In most cases these materials are offered to people who are affiliates of The Etiquette Ladies and/or have completed a Train the Trainer program. If neither of those conditions apply to you, please consider the following issues, which you may not be aware of, before you begin to offer programs:

- Copyright regulations, legal liabilities, and insurance coverage for your venue and/or participants; Health issues, allergies, First Aid, Certified CPR attendant if you have a swimming pool; regulations governing parent/child ratios, background checks and security issues regarding any assistants you may hire.